Apply for a Grant:

2018 Grant Program

Getting Started with Your Application

To access The Schenectady Foundation's online grant application site, please follow this link: [Foundation Online Grants](). If you are a new applicant you will first need to establish an account. If you have previously received a grant, or have already used the online application, you may logon with your email address and password. For assistance with accessing the online grant application you may contact our office at (518) 393-9500.

Please make note of the following as you develop your information on the online forms:

1. Once you are on the LOI or application page, you have the option to print the complete form by selecting "Question List" at the top of the page. This will allow you to print a PDF version of the questions and plan your answers offline, if you wish.

2. Any field marked with an asterisk * is a **required field**.

3. Every text area field has a character limit which includes spaces. The character count will decrease as you type in the field, letting you know where you stand as to the number of characters remaining. You may also copy and paste into a text area. If you paste text into a box, please go to the end of the application and **SAVE**. The **SAVE** function lets you know if the character count was exceeded and then gives you a chance to modify your answer.

4. **SAVE OFTEN** -- especially after every copy/paste. In order to **SAVE**, you need to scroll to the end of the application form.

5. Should your answer to a particular question surpass the character limits, you are able to upload additional documents at the end of the application that you were not able to include in your narrative.

6. The following file types are supported as an upload to the application form:

- PDF files (Adobe Acrobat)
- Common image formats (JPEG, GIF, PNG)
- Microsoft Office formats (Word, Excel, etc.)
- Text files (.txt)
- Comma separated value files (.csv)